



## Management Lecturer

### Posting Details

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<b>Job Title</b>	Management Lecturer
<b>Department</b>	BUS. MNGT.
<b>Position Number</b>	F0422A
<b>Job Description</b>	To begin January 2019. This is a full-time, non-tenure track, faculty position. Responsibilities include (1) teaching human resource and organizational behavior courses (regular classroom, online, and distance learning settings); (2) significant service to the department and the university (advising students and student clubs/organizations, assessment, and coordinating activities with the student chapter of the Society for Human Resource Management, SHRM); and (3) continuing education, scholarship, and /or professional development in human resource management and/or organizational behavior.
<b>Type of Recruitment</b>	General Public
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<b>Minimum Qualifications - knowledge, skills, and abilities</b>	Minimum qualifications include: MBA / MS (from an AACSB accredited institution). Recent mid-to senior-level experience in Human Resource Management and prior experience in teaching and/or training in Management Courses
<b>Minimum Qualifications - Education or training</b>	Minimum qualifications include: MBA / MS from an AACSB accredited institution.
<b>Minimum Qualifications - Special licenses, registration or certification</b>	
<b>Preferred Qualifications</b>	Preference will be given to candidates with current SHRM certifications (SHRM-SCP or SHRM-CP), experience in a specialized area of human resource management (e.g., recruitment, training), and teaching experience in human resource management courses.
<b>Location</b>	Norfolk, VA
<b>Job Open Date</b>	12/25/2018
<b>Application Review Date</b>	08/10/2018
<b>Open Until Filled</b>	Yes
<b>Special Instructions to Applicants / Additional Materials Required</b>	Interested candidates should submit the following materials to this web site - <a href="https://jobs.odu.edu/">https://jobs.odu.edu/</a> : 1) a letter of application, (2) a professional resume, (3) contact information for three professional references, (4) evidence of current certifications (SHRM – SCP or HRCI-SP), and – submit as Other Document (5) unofficial transcripts, (6) Statement of Teaching Philosophy, (7) sample syllabi (submit under Writing Sample 1 if available). Review of applications will begin May 9, 2018 and continue until the position is filled.
<b>Telework Friendly</b>	No
<b>Equity Statement</b>	It is the policy of Old Dominion University to provide equal employment, educational and social

opportunities for all persons, without regard to race, color, religion, sex (including pregnancy), national origin, gender, age, veteran status, disability, political affiliation, sexual orientation or genetic information. Minorities, women, veterans and individuals with disabilities are encouraged to apply.

**Pay Transparency  
Nondiscrimination  
Provision**

The contractor will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with contractor's legal duty to furnish information.

**College Home Page**

<https://www.odu.edu/business>

**Department Home Page**

<http://www.odu.edu/business/departments/management>

## Posting Specific Questions

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Required fields are indicated with an asterisk (\*).

1. \* How did you hear about this employment opportunity?

- The Chronicle of Higher Education (website or print)
- Higheredjobs.com
- DiverseJobs.com
- StudentAffairs.com
- Jobs.Virginia.gov
- Old Dominion University website
- Virginia Pilot (website or print)
- Richmond Times Dispatch (website or print)
- Other

## Applicant Documents

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**Required Documents**

1. Cover Letter/Letter of Application
2. Curriculum Vitae
3. Teaching Philosophy
4. Contact Information for Professional References
5. Unofficial Graduate Transcripts

**Optional Documents**

1. Writing Sample 1
2. Published Article
3. Other Document