



*Engage • Educate • Empower*

## **SHRM Foundation Director**

Length of Commitment: 2 years

Estimated monthly time commitment 3-5 hours

Updated: July 12, 2016

---

### **Summary of Role**

Educate, promote, and represent the interests of the SHRM Foundation and its activities to the chapter membership.

### **Outcomes and Responsibilities**

- Educate the chapters and the state council regarding the purpose and ongoing activities of the SHRM Foundation including the Foundation's newest education resources, the status of the annual campaign and upcoming deadlines and events
- Encourage the chapter membership to contribute financially to the SHRM Foundation as a show of support for the human resources profession
- Encourage the chapter membership to support an annual chapter contribution to the SHRM Foundation by the chapter
- Develop and execute chapter fundraising strategy to support the SHRM Foundation
- Participate in the SHRM Foundation Core Leadership Area webinars
- Participate in the development and implementation of short-term and long-term strategic planning for the chapter
- Represent the chapter in the human resources community
- Develop future leader to fill role as part of the succession planning
- Attend at least 9 monthly chapter meetings
- Attend 8 of 11 board of directors meetings
  - Held the third Tuesday of each month at 5:45pm

### **Qualifications**

- Member of SHRM National
- Designated member of the Hampton Roads Chapter
- Proactive and responsive
- Highly organized
- Comprehend the SHRM body of knowledge
- PHR, SPHR, GPHR, SHRM-CP, SHRM-SCP designation preferred